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TO BE PUBLISHED ONLINE

CALL FOR EXPRESSION OF INTEREST

(For submission of proposals for the conclusion of a project lease contract)

The Research Committee (Special Account for Research Funds) of Aristotle University of Thessaloniki, in the framework of the project **"INITIATIVE TO SUPPORT, PROMOTE, AND INTEGRATE RESEARCHERS@RISK IN EUROPE"** funded by the EUROPEAN COMMISSION, Directorate-General for Research and Innovation, under HORIZON 2020-MARIE SKLODOWSKA-CURIE ACTIONS, with Academic Head, Assoc. Prof. Alexandros Triantafyllidis invites candidates to submit application for **two (2)** positions (through the award of a work contract), for a period from the signing of the contract until 30/04/2022 with a total anticipated remuneration **3.000 €** (VAT and taxes included). The contract may be extended until the expiry date of the project 31/08/2022 (if the packages are extended until expiry) and within the approved budget limits.

Two (2) persons/ University graduate in Social Sciences and Humanities / until 30.04.2022/ up to 3.000 euro (1.500 euro each)

Job Description

The successful candidate will work within the framework of the following project Work Packages (WP): WP5 Preparing the Work Environment and WP6 Outreach & networking; Central, Eastern & Southern Europe with main tasks as follows:

- Participation in designing and delivering training Programmes/ webinars on preparing the work environment to effectively host "researchers at risk" (WP5 and WP6).
- Participation in designing and delivering Workshop (Outreach Workshop) to raise awareness among universities and other organizations in support of "researchers at risk", with an emphasis on Central, Eastern and Southern Europe including Greece.
- Raising awareness and development of network including invitations/actions of information to Universities/Institutions of probable employers/hosts for "researchers at risk" –in the academic and non-academic sector, with an emphasis on Central, Eastern and Southern Europe, including the Balkan Universities (WP6)

Required Qualifications

- Bachelor's (University) degree in Social Sciences or Humanities
- Professional experience of at least 36 months from participation in mobility programmes for researchers
- Organization of three (3) educational seminars/ workshops/ webinars

Note: Certified by a relevant certificate from the Academic Head or the organization

- Computer knowledge on a) word processing, b) spreadsheets and c) internet services
- Good knowledge of the English language (B2 Level)

Additional Qualifications

- Additional professional experience from participation in mobility programmes for researchers
- Organization of additional educational seminars / workshops / webinars
Note: Certified by a relevant certificate from the Academic Head or the organization
- Interview

Qualifications Assessment

	Qualifications criteria	Credits (Researchers)
1	Bachelor's degree grade	Grade * 50
2	Professional Experience (per month) - 48 months max	7 (per month)
3	Organization of seminars / workshops / webinars (per seminar/workshop/webinar) and up to 2	≤ 40 (20 per seminar/workshop/webinar)
4	Interview (The evaluation criteria which are graded will be determined)	≤ 200

All the above qualifications should be in relevance with the project requirements and objectives.

Required Documents:

1. Submission of Proposal - Statement (see appendix)
2. Detailed table data for the proof of experience, if needed (see appendix)
3. Detailed Curriculum Vitae
4. Copies of the Degrees (Note: In case the specialization / direction do not result from the Degree, the Detailed Score should be attached. In cases where the degree is a grading criterion and is not indicated in the copy of the degree then the detailed score is submitted additionally)
5. Copies of certificates and certifications of previous service, as well as any other document that will certify the information mentioned in the CV and which are related to the Required or Additional qualifications-criteria of this call for expression of interest.
6. Copy of certificate of military status or discharge papers / Copy of deferral of enlistment (for male candidates)

* Proof of Professional Experience:

A. For professional experience in the private sector

Certificate from the relevant insurance company is required. If the certification of the insurance company does not show the specialized experience, it is required to present a contract or service voucher that covers the duration of the specialized experience.

B. For professional experience in the public sector

Certificate of the employer and / or contract with the employer, proving the period and the object of employment is required.

All the above concerning the experience apply if the candidates during their participation held the required basic qualification or the required professional license or other professional license or certificate.

Male candidates must have fulfilled their military obligations or have been legally discharged from them or have been deferred for the entire duration of the project. In case the time for which a deferral of enlistment has been received does not cover in its entirety the duration of the project, ELKE AUTH is obliged to terminate the respective contract at the expiration time of the above deferral. Both the contractor of the Special Account and the

Academic Head Officer of the project are obliged to immediately inform ELKE AUTH one (1) month before the end of the deferral.

Candidates who meet all the required criteria will be invited for an interview (upon written notification by e-mail), except for those whose proposals will score at least 110 points (interview score range) lower in relation to the first proposal in a ranking. Candidates who do not attend the interview will be rejected. It is not necessary to conduct an interview if all the terms of the invitation meet a single proposal.

The topics of the questions and the grading system to be used are displayed in following table:

A/A	Interview topic	Knowledge level/ Scoring Units - max	Scoring Range
1	Communication skills	Basic 50 Satisfactory 70 Excellent 100	50-100
2	Ability in working in groups (team-work)	Basic 20 Satisfactory 30 Excellent 50	20-50
3	Response in pressure conditions and high requirements	Basic 20 Satisfactory 30 Excellent 50	20-50

Applications should be submitted in person or via **post** to the following address: Lab of Psychological Laboratory 416, (Attn. Tsapoutzoglou Malamati), Faculty of Philosophy - New building, Dept. of Psychology, Aristotle University of Thessaloniki, AUTH Campus, 54124, or electronically at: atriant@bio.auth.gr **until 17/12/2021 no later than 12:00**, Applications will be attributed with a reference number by the Secretariat of the Department of Scientific Coordinator (Genetics, Development and Molecular Biology). The Scientific Coordinator will send an email to the candidates with information on the receipt of the supporting documents and the protocol number from the Secretariat of the relevant Department of Genetics, Development and Molecular Biology.

For more information and questions regarding the position, candidates may refer to **2310- 997332** or electronically at malamat@psy.auth.gr. For information regarding the application procedure candidates may refer to phone numbers +**302310- 994082-09**

Submitted proposals will be evaluated by a three-member Evaluation Committee based on the requirements/provisions of the call.

The candidate who wishes to submit an objection to the result (Decision for Approval of Results) is entitled to recourse either via e-mail to prosk@rc.auth.gr or in person or by post to the Special Account of Research Authorities of the Aristotle University of Thessaloniki (Research Committee AUTH, 1st floor, Office 101 - 3rd September Str., University Campus 546 36, Thessaloniki, Greece) within five (5) working days from the day following the posting of the Decision for Approval of Results on the website of ELKE AUTH and Diavgeia. The candidate has the obligation to be informed about the posting of the results from the website of ELKE <https://www.rc.auth.gr/JobPosition/List> in the online posting of this call for expression of interest in Diavgeia. Candidates are entitled to access the data of the individual proposal file and the assessment and evaluation papers of their own and of their other co-candidates, upon written request within five (5) working days of the day following announcement of the results on the website of Diavgeia and under the conditions of articles 5 of Law 2690/1999, 42 of Law 4624 / 2019 and 6 par. 1 lit. f of the GCC (EU 2016/679).

ELKE AUTH takes all appropriate measures for the protection of personal data during the evaluation process and it is strongly recommended that you read about the data protection policy and your rights on the AUTH website <https://www.auth.gr/gdpr>.

EVALUATION PROCEDURE – OTHER CONDITIONS

1. From all the proposals submitted according to the above specifications, the one that best meets the project's requirements will be selected and awarded a work contract on the basis of contractual freedom.
2. Only proposals / objections that will be received by the set date and time will be considered. In the case of postal submission, the deadline is judged on the basis of the date mentioned in the shipping file, provided that it will be received by ELKE AUTH no later than the announcement of the results. ELKE AUTH bears no responsibility for the content of the candidacy files that will be sent.
3. Changes to the proposals (replacements, corrections or submission of additional documents) are not allowed after the expiration of the deadline.
4. Any diplomas of higher education (undergraduate, postgraduate and doctoral) which are included in the Required or Additional Qualification and have been awarded by institutions abroad, must be accompanied by certificates of recognition by the Hellenic National Academic Recognition and Information Center (Hellenic NARIC). In case the diplomas mentioned above have not been recognized during the submission of the proposal, the relevant application for recognition by NARIC can be submitted. It is pointed out, however, that a contract cannot be concluded without the submission of the recognition of the academic titles by NARIC. In any case, ELKE AUTH reserves the right and discretion, depending on the needs of each research project and especially the time of its implementation, to finally contract with the next candidate that holds such certificates. In addition, when the call for expression of interest stipulates a grading/points scale of the degree, it is required to submit a certificate of the equivalent degree grade issued by NARIC. In the case that, all certificates for the recognition of a degree are provided but the certificate of the equivalent degree grade by NARIC is not submitted, the candidate's proposal will be accepted but no points for the degree will be awarded.
5. In case the diplomas of higher education have been awarded by institutions in Greece and the call requires a grading /points scale of the degree, it is required that the grade is indicated in the presented degree. If the grade is not indicated in the degree then the detailed course score is presented. In case the degree does not indicate the grade and a detailed course score has not been submitted, the proposal of the interested person is not rejected, but the specific required qualification is not graded.
6. It is pointed out that the procedure for submitting proposals for the conclusion of a project lease contract is not competitive, while the selection of a contractor has the character of accepting the proposal and not "recruitment". The evaluation process will be completed by compiling a ranking list and / or a list of excluded, while those selected will be notified individually. In case of a tie, the proposal of the interested person is selected in order a) with the longest experience, b) with the highest bachelor's degree mark, c) with the highest master's degree mark.
7. The proposal that is first in the ranking table and has the highest score in all the scoring criteria will be the one that will be selected. In case of obstruction of the person who submitted it, the next proposal is selected until the ranking order is exhausted.
8. Any submitted proposal that does not meet the criteria of the call of the expression of interest will not be examined any further and will be automatically rejected.
9. Throughout the duration of the project it is possible that the selected candidate(s) may be replaced, if necessary, by other candidate(s) of the present call and in accordance with the ranking list.
10. The contract may be extended without restriction, following a decision of the competent body of ELKE AUTH and if the required budget of the project allows it, without a new invitation, until the end date of the project (and in case of extension of the project until its new end date).
11. ELKE AUTH does not undertake any commitment to conclude a contract, as it is left to its full discretion to conclude or not contracts, as well as their number, excluding any claim of the interested parties.
12. The project assignment will take place in accordance with the provisions of the Program Implementation Guide.
13. For candidates, language knowledge shall be certified according to Article 1 of Presidential Decree 146/2007 "Amendment of provisions of Presidential Decree 50/2001 Defining qualifications for the appointments of posts in the public sector" (Government Gazette 185/3.8.2007/Issue A'), in conjunction with the last passage of paragraph 1 of Article 1 of the Presidential Decree 116/2006 "Amendment of Article 28 of Presidential Decree 50/2001" (Government Gazette 115/9.6.2006/Issue A'). For foreign candidates, there shall be equivalent language skills verification.
14. For candidates, computer skills shall be certified according to the Article 27 par.6 of Presidential Decree 50/2001 "Defining qualifications for the appointments of posts in the public sector" (Government Gazette 39/5.3.2001/Issue A', 24/30.01.2013 /Issue A' and 63/9.3.2005/Issue A').
15. Foreign documents must be accompanied by photocopies of their official translation into the Greek language.
16. It should be noted that the project assignment to candidates employed in the Public Sector, in Public and Private Bodies, etc. is subject to the provisions of paragraph 14 of Article 12 of YAKED 110427/EYTHY1020/01.11.2016

The President of the Research Committee

Efstratios A. Stylianidis
Vice Rector Research and Lifelong Learning AUTH

SUBMISSION OF PROPOSAL - STATEMENT*
(with consequences of law on false/inaccurate statement)

Mobile phone: E-mail: VAT number:

Please note in this proposal - statement and outside of the postal file the following

(To be completed by the candidate):

The protocol number of this call

I affirm that the information given in
this proposal - statement is accurate and true

SIGNATURE

Date : ___/___/_____

Find attached : 1.
2.

**Incomplete filling of the proposal – statement constitutes a criterion for exclusion*

DETAILED TABLE DATA FOR PROOF OF EXPERIENCE

(The person concerned records all relevant experience to the subject of the call **if required**)

a/ a	From	To	(a)	(b)	Institution of Employment - Employer	Employer Category ⁽¹⁾	Task of Employment
			Months of Employment	Days of Employment			

TOTAL **GENERAL TOTAL MONTHS OF EXPERIENCE** ⁽²⁾

(1) Complete as appropriate with 'PR' or 'PU' depending on the category of the Employment Office, where PR: Private sector, individuals or private legal entities (corporations, etc.) • PU: Public sector, government agencies or public entities or local authorities of first and second degree or private entities in the public sector of par. 1 of Art. 14 of Law. 2190/1994 as in force or bodies of par. 3 of Art. 1 of Law. 2527/1997. In the case of self-employed, complete with the indication "SE".

(2) Complete the GENERAL TOTAL MONTHS OF EXPERIENCE. When, in Column (b) shows experience, the total days of employment divided by 25 (if the experience has been calculated as the number of wages) or by 30 (if the experience has been calculated as the period from the start day until the expiration date of employment) and the resulting integer is added to the total months of employment of the column (a).